



CITY OF SAINT PAUL

ALASKA

MEMORANDUM TO COUNCIL

TO: Mayor and City Council Members

FROM: Lynn Sterbenz, Grants & Projects Specialist

CC: Phillip A. Zavadil, City Manager; Aubrey Wegeleben, City Clerk; Stephanie Mandregan, Finance Director

DATE: November 21, 2024

RE: Resolutions 24-14

SUMMARY: Resolution 24-14 authorizes the City Manager and Finance Director to serve designated roles with specific permissions and access to the City's data on the USDA Rural Development Data Collection System.

PREVIOUS COUNCIL ACTION: Council has not acted on this specific resolution before; however, Council has acted over the past year to authorize the City Manager to apply for and secure the USDA RUS loan.

BACKGROUND AND DISCUSSION: The City has signed all necessary loan documents for the USDA Rural Utilities Service loan to complete the Electric Utility Upgrade Project. One of the conditions of the USDA RUS loan is completion, reporting and submission of data. Data requested by USDA RUS will include 1) financial and statistical reports for electric distribution, and 2) operating report for electric generation. Reporting and submission of data will be performed using the USDA Rural Development online Data Collection System and requires that the City identify both a Certifier and a System Administrator.

ALTERNATIVES: Council could choose not to authorize the completion, reporting and submission of requested data; however, that would likely cause the loan to be rescinded by USDA RUS.

FINANCIAL IMPLICATIONS: There are no financial implications for approval of this resolution. There would be significant financial implications should the Council choose not to agree to this condition of the USDA RUS loan, resulting in possibly rescinding of the nearly \$14 million needed to repair and upgrade the electric utility.

LEGAL: None.

ADMINISTRATION COMMENTS AND RECOMMENDATION: Administration recommends approval of this resolution.

PROPOSED MOTION: I move to approve Resolution 24-14.

ATTACHMENTS: Resolution 24-14, City Clerk's Certificate, USDA Form 674